

Legal Work Order Form

Date: _____

TO: Attorney Kevin G. McLean

FROM: Mortgage Company: _____

Loan Officer: _____

Processor: _____

Loan Type: Cash-Out Refi / Refi / Purchase / Rate & Term

Property Address: _____

Property Type: Single-Family / Multi-Family / Condo / Investment /
2nd House / PUD / Primary Residence

Borrower: _____

Borrower SS#: _____

Present Address: _____

Phone #'s

Home: _____

Work: _____

Cellular: _____

Co-Borrower: _____

Borrower SS#: _____

Present Address: _____

Phone #'s

Home: _____

Work: _____

Cellular: _____

New Mortgage Information

Lender: _____

Investor _____

Loan Program: _____

Loan Amount: _____

Rate: _____

Rate Expiration Date: _____

Closing Date: _____

Title Commitment Clause:

Hazard Insurance Mortgagee Clause:

Insured Closing Protection Mortgagee Clause:

Refinance Payoff Information for Old Mortgage(s):

Mortgage Company Name: _____

Loan #: _____

Phone #: _____

Type of Mortgage: 1st / 2nd / HELOC _____

Mortgage Company Name: _____

Loan #: _____

Phone #: _____

Type of Mortgage: 1st / 2nd / HELOC _____

Mortgage Company Name: _____

Loan #: _____

Phone #: _____

Type of Mortgage: 1st / 2nd / HELOC _____

Realtor Contact (for purchase):

Selling Broker: _____

Phone: _____

Fax: _____

Listing Broker: _____

Phone: _____

Fax: _____